

ConnectNow MY OWN CHURCH

Making good connections with
Mary, Queen of Peace Catholic Church

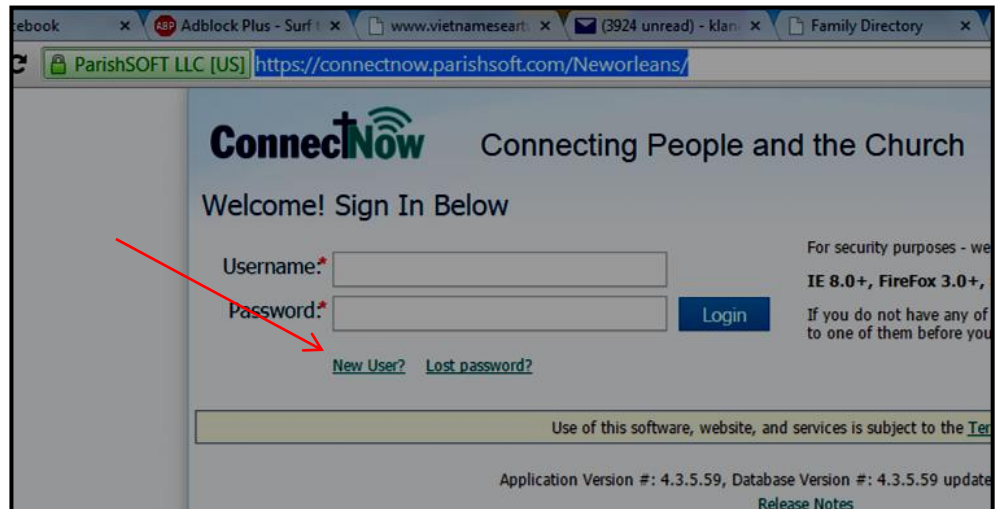
STEP ONE

Go to

<https://connectnow.parishsoft.com/Neworleans/>

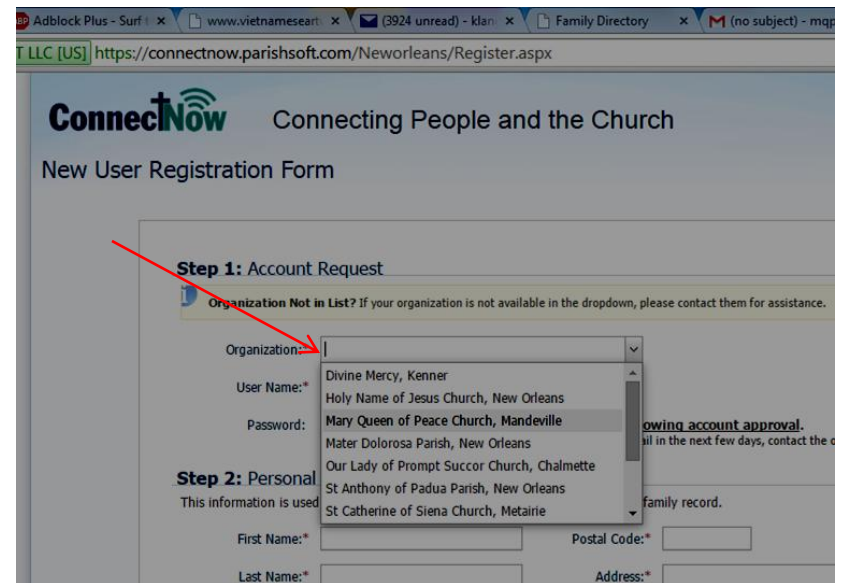
STEP TWO

Click “New User”



STEP THREE

Select “Mary Queen of Peace”
from dropdown menu



The screenshot shows a web browser window with the URL <https://connectnow.parishsoft.com/Neworleans/Register.aspx>. The page title is "ConnectNow Connecting People and the Church" and the form is titled "New User Registration Form".

Step 1: Account Request

Organization Not in List? If your organization is not available in the dropdown, please contact them for assistance.

Organization: [Dropdown Menu]

User Name:* [Text Field]

Password: [Text Field]

Step 2: Personal
This information is used for [Text Field]

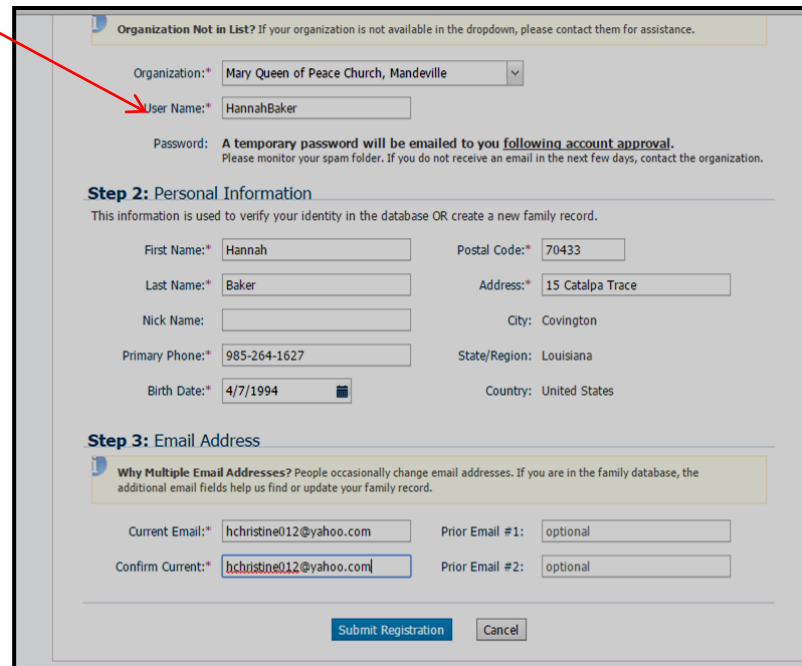
First Name:* [Text Field] Postal Code:* [Text Field]

Last Name:* [Text Field] Address:* [Text Field]

The dropdown menu for "Organization" is open, showing a list of church names. A red arrow points to the "Mary Queen of Peace Church, Mandeville" option, which is highlighted. Other options in the list include Divine Mercy, Kenner; Holy Name of Jesus Church, New Orleans; Mater Dolorosa Parish, New Orleans; Our Lady of Prompt Succor Church, Chalmette; St Anthony of Padua Parish, New Orleans; and St Catherine of Siena Church, Metairie.

STEP FOUR

Create username,
fill out information, and
submit



Organization Not in List? If your organization is not available in the dropdown, please contact them for assistance.

Organization:*

User Name:*

Password: **A temporary password will be emailed to you following account approval.**
Please monitor your spam folder. If you do not receive an email in the next few days, contact the organization.

Step 2: Personal Information
This information is used to verify your identity in the database OR create a new family record.

First Name:* Postal Code:*

Last Name:* Address:*

Nick Name: City:

Primary Phone:* State/Region:

Birth Date:* Country:

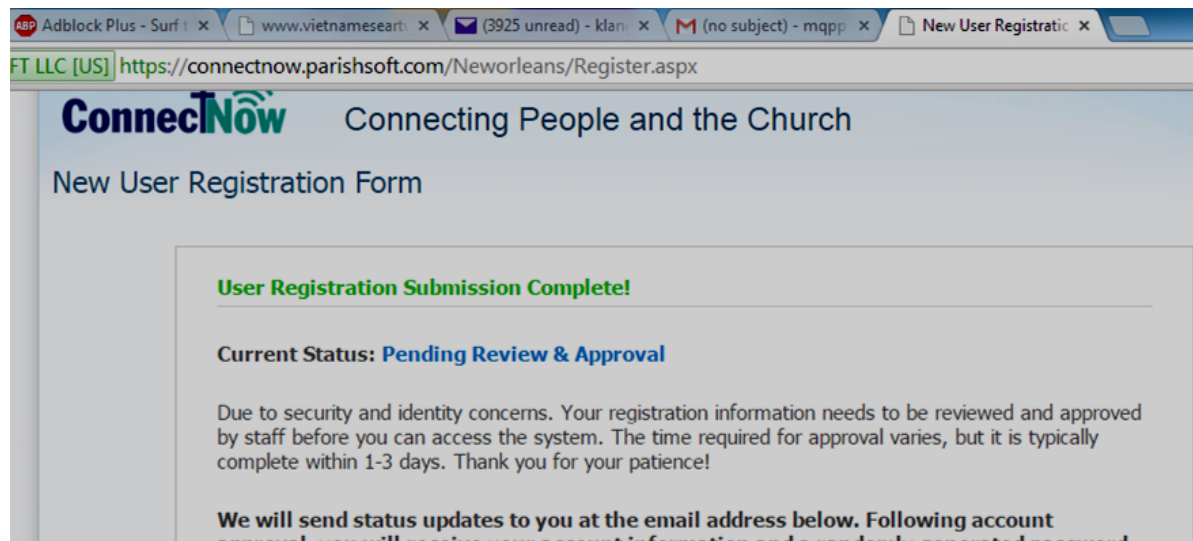
Step 3: Email Address
Why Multiple Email Addresses? People occasionally change email addresses. If you are in the family database, the additional email fields help us find or update your family record.

Current Email:* Prior Email #1:

Confirm Current:* Prior Email #2:

STEP FIVE

Await approval
email



The screenshot shows a web browser window with the following details:

- Browser tabs: Adblock Plus - Surf t x, www.vietnamesear... x, (3925 unread) - klan... x, (no subject) - mqpp... x, New User Registratic... x
- Address bar: FT LLC [US] https://connectnow.parishsoft.com/Neworleans/Register.aspx
- Page Header: **ConnectNow** Connecting People and the Church
- Section Title: New User Registration Form
- Message Content:
 - User Registration Submission Complete!**
 - Current Status: Pending Review & Approval**
 - Due to security and identity concerns. Your registration information needs to be reviewed and approved by staff before you can access the system. The time required for approval varies, but it is typically complete within 1-3 days. Thank you for your patience!
 - We will send status updates to you at the email address below. Following account approval, you will receive your account information and a randomly generated password.**

STEP SIX

Receive temporary password and log in by clicking here

Mary Queen of Peace Church - ConnectNow User Registration Successful!

Thank you for registering.

Username: **HannahBaker**
Temporary Password: **nF54S**

Please use your 'Username' and 'Temporary Password' the next time you log into the Mary Queen of Peace Church portal.

You will be prompted to change the temporary password and enter your own for future access.

Click [here](#) to log in right now.

Note: If you have trouble accessing the link above, please login at <https://connectnow.parishsoft.com/Neworleans/Default.aspx>.

STEP SEVEN

Create
New password

endar - Month x + Calendar: February 2016 - x Mary, Queen of Peace Cat x Family List

1/Neworleans/Default.aspx

ConnectNow Connecting People and the Church

Temporary Password Change

You logged in with a temporary password. Please enter a new and permanent password.

Passwords are case sensitive and must at least be 6 characters long. Two characters *must* be numeric.

6 more character(s) required.

New Password* Strength: NonExistent

Verify Password*

Submit Cancel

STEP EIGHT

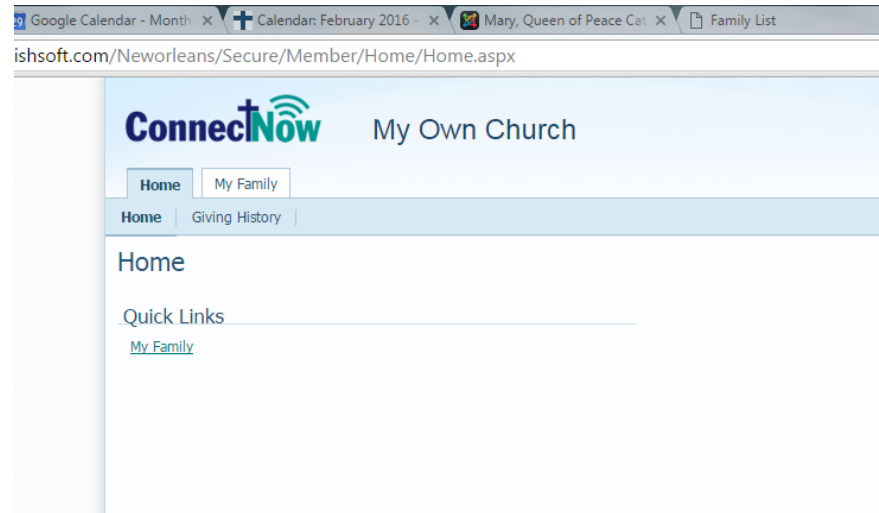
Log in and
access
information



STEP NINE

You will see this page – there really is information here!

Click “My Family” and “Family Details”



STEP 10

You should be able to edit your family and member details.

Questions?

Call Karen at 985-202-0232.

Thanks!